

Whistle Blower Policy
Keynote Corporate Services Limited

1. The purpose of this policy

The Company believes in the conduct of the affairs of its constituents in a fair and transparent manner by adopting highest standards of professionalism, honesty, integrity and ethical behaviour. If potential violations of Company policies or applicable laws are not recognized and addressed promptly, both the Company and those working for or with the Company could face governmental investigation, prosecution, fines, and other penalties. Violation of company policies and applicable law will affect the company's reputation and image. Consequentially, and to promote the highest ethical standards, the Company will maintain a workplace that facilitates the reporting of potential violations of Company policies and applicable laws. Employees must be able to raise concerns regarding such potential violations easily and free of any fear of retaliation. That is the purpose of this policy (the "Policy" or the "**Whistleblower Policy**").

2. Your Duty to report

Employee is required to report to the Company any suspected violation of any law that applies to the Company and any suspected violation of the Company's Code of Conduct and Ethics. It is important that you report all suspected violations. This includes possible accounting or financial reporting violations, insider trading, bribery, or violations of the anti-retaliation aspects of this Policy. Retaliation includes adverse actions, harassment, or discrimination in your employment relating to your reporting of a suspected violation.

It is the policy of the Company that you must, when you reasonably suspect that a violation of an applicable law or the Company's Code of Conduct and Ethics has occurred or is likely to occur, report that potential violation. Reporting is crucial for early detection, proper investigation and remediation, and deterrence of violations of Company policies or applicable laws. You should not fear any negative consequences for reporting reasonably suspected violations because retaliation for reporting suspected violations is strictly prohibited by Company policy.

3. How to report

You must report all suspected violations to the Chairman of the Audit Committee by sending an E-mail to shishirdalal@gmail.com and marking a copy to info@keynoteindia.net or by sending a Letter to the Chairman of the Audit Committee at the following address:

Shri Shishir Dalal,
Chairman, Audit Committee,
Keynote Corporate Services Limited,
Office No. 11 & 12, Regency Building,
National Library Road, Next to Nandi Cinema,
Bandra – (W), Mumbai–400050.

